*(ENDOWMENT DEPOSIT TRANSMITTAL FORM -*

*TO BE TRANSCRIBED ONTO PARISH STATIONERY)*

Date

Catholic Foundation of West Michigan

360 Division Ave. S., Ste. 3A

Grand Rapids, MI 49503

Please process a deposit to the endowed fund indicated below:

Parish/Fund name:

Account number:

Amount: $

Please feel free to call the parish at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ if you have any questions.

Sincerely,

Pastor

*(ENDOWMENT DISTRIBUTION REQUEST FORM -*

*TO BE TRANSCRIBED ONTO PARISH STATIONERY)*

Date

Catholic Foundation of West Michigan

360 Division Ave. S., Ste. 3A

Grand Rapids, MI 49503

Please process a distribution from the endowed fund indicated below:

Parish/Fund name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Account number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How will the disbursement be used (this must align with the funds defined purpose): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please transfer the funds electronically to the parish’s bank account indicated below (I have attached a copy of a voided check for this account):*

Name of bank \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bank routing number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Checking account number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please feel free to call the parish at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ if you have any questions.

Sincerely,

Pastor